

**SPRINGFIELD EDUCATION ASSOCIATION
LEGISLATIVE BOARD MEETING**

September 17, 2009

Minutes

- I. Call to Order at 4:15p.m. by Tim Collins

- II. Approval of minutes of previous meeting
Motion to approve the minutes of June 4, 2009 **Approved**

- III. President's Report
 - A. Executive Board Election – self nomination forms available
 - B. New Teacher Dinner – Oct. 21, 2009 Anne Wass will be the main speaker
 - C. Legislative Board Training – Oct. 30 & 31, 2009
 - D. SEA Social – Annual event – Friday September 18, 2009 Elks Pavilion
 - E. Update NEA Foundation Grant – 3 committees have been organized to address 3 questions from the Foundation. The committees have done readings and are Preparing for the grant proposal
 - F. SEA Participation in SPS Instructional Leadership Team Nancy DeProsse and Tim Collins have been added to the team – all policies that go to the School Committee goes through the Leadership Team
 - G. Online agenda/minutes – select one rep per building to receive mailing for posting
 - H. Tim Collins summarized his testimony to the joint Committee on Education
 - I. Moving Central Office to the old Federal Building was done by the old control Board without an RFP. At this time the move is not definite.
 - L. TLM has been voted out by the school committee – you are advised to at least Check on Thursday that your hours are correct to avoid pay issues.
 - M. A problem with summer pay checks is being resolved.
Motion to accept the President's Report **Approved**

- IV. Recommendations from the Executive Board

- V. Issues
 - A. Funding to continue the work of KEYS is not definite.
 - B. Some elementary schools are changing the parent/teacher conference form – by contract you are not required to turn in a new form but are advised to document all parent contacts.
 - C. Required phone calls – you can not be required to make phone calls unless phone and time is provided.
 - D. Staff assaults – The SEA is requesting information regarding the number of staff assaults each year. If you are assaulted call the SEA office.
 - E. Many grants require staff to use specific lessons or techniques – you must follow the lesson plan bank.
 - F. Data Walls –SEA will look into new requirements

- VI. Vice President and Committee Reports
- A. Bargaining – will meet to develop a survey for membership
 - B. Grievance – 3 level 1 regarding PIP – evaluation procedure not followed all Resolved; level 1 department chair election not held – election will be Conducted; level 2 – teacher requesting transfer was not given an interview; 3 Level 3 – changing the teaching assignment after end of year, department chair Duties at middle and high school, department chair duties. TLM unfair labor Practice will go to the Labor Board
 - C. Committee of Political Education –
Motion to shorten the next L Board meeting by 15 minutes and conduct a forum for candidates of contested seats for those 15 minutes plus 30 minutes more **Approved**
 - D. Professional Development – see the newsletter – forms are available to download
 - E. Sick Bank – 1364 days are in the bank
 - F. Superintendent’s Committee – issues in the President’s Report were discussed
 - G. Election Committee – 1 seat open on E Board
 - H. New Teacher Committee – 1st meeting is Sept. 24 at SEA office – New Teacher Dinner RSVP is in Springfield Teacher
 - I. City Wide School Centered Decision Making Team – training is available – call The SEA office or Dr. Dawna Jenne or Donna Kells Wagner
 - J. Finance Advisory Committee – no report
 - K. Bylaws Committee – no report
 - L. Minority Affairs Committee – meeting Sept. 28 at SEA office 4:30 p.m. EMAC will be in Dec. this year
 - M. Scholarship Committee – no report
 - N. Health and Safety Committee – no report
Motion to accept the Committee Reports **Approved**
- VII. Treasurer’s Report
Motion to receive Treasurer’s Report **Approved**
- VIII. Unfinished Business
- IX. New Business
- A. *Friend of Education Award* –presentation to Durham and Jean Caldwell
- X. Adjournment at 5:53 p.m.
Motion to adjourn at **Approved**

Respectfully submitted,
Carolyn Harris
Recording Secretary