MEMORANDUM

TO: Association Representatives

FROM: Charlene Lonczak, Office Manager

DATE: August 30, 2011

SUBJECT: Association Rep Elections

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Please hold an election for SEA Association Representative/s (one Rep for every 15 members). This election is very important. The Association Rep is your delegate to the Legislative Board (policy setting board of your union).

The Association Rep/s will hold two 10-minute meetings each month in their schools: one meeting prior to the Association Rep meeting (policy setting board) to get input and direction from members and one after the Association Rep meeting to inform members of any action taken or information they need to know in order to make informed decisions.

Please return this form to the SEA office as soon as your election has been held or by Friday, October 7, 2011.

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ASSOCIATION REPS 2011-12

Elections were held at _____ School on _____. The results of this election are:

NAME	**HOME ADDRESS** Street City State Zip	Personal e-mail address (not sps)	**HOME#**