

**SPRINGFIELD EDUCATION ASSOCIATION**  
**LEGISLATIVE BOARD MEETING**  
**October 14, 2010**  
**Minutes**

- I. Call to Order at 4:30 p.m. by Tim Collins
- II. Approval of minutes of previous meeting  
**Motion** to approve the minutes of September 16, 2010 **Approved**
- III. President's Report
  - A. Ratification – 84% of those teachers voting were in favor of ratification.
  - B. Election – Read the President's Message in the Springfield Teacher. If Question 3 passes, 2 ½ billion dollars will be eliminated from the state funds. Check either the SEA or MTA websites for more information.
  - C. Recognition – new building representatives were recognized.
  - D. Executive Board – Members of the Executive Board introduced themselves.
  - E. A survey regarding the topics for upcoming L Board training was distributed as well as a sign up sheet.
  - F. Building reps. are asked to return the election form to the SEA office ASAP.
  - G. NEA Foundation Grant – 3 or 4 schools will be identified to work on the grant this year. The number of schools participating will increase during the 5 years of the grant.
  - I. *Celebrating Literacy through a Community Voice* – Wally Lamb – Nov. 14 2-4 p.m. A flyer was available for posting.
  - J. Level 4 – Negotiations started this summer and have now moved to arbitration.
  - K. Communication Charts – charts need to be updated in all buildings – one activity for L Board training.
  - L. Labor Walks – 10/23 & 10/30 flyer available for posting.
  - M. Phone bank action at MTA office in Holyoke 10/21. Also, remind members to send postcards supporting Deval Patrick.  
**Motion** to accept the President' Report **Approved**
- IV. Recommendations from the Executive Board
- V. Issues
  - A. Questions on new salary schedule – teachers received both the Step and 1% raise. Check your pay stub for accuracy and notify the SEA office of any discrepancies.
  - B. Data wall concerns – 1) Principals have requested that teachers post a list of students who return homework. Data should not identify students. 2) Concerns about the amount of time spent on preparing data walls – suggested to have a discussion with your Principal regarding time spent on data walls. 3) Student exemplars should not identify the student.
  - C. Level 4 involuntary transfer process – the evaluation process is the same for all teachers.
  - D. Progress reports – all teachers will do progress reports for all students using a pass/fail grading. Progress reports will be done on computer when Power School is full functional and teachers are trained.
  - E. Counselors should not be used for class coverage.
  - F. Librarians have been assigned to cover classes for teachers' prep and team time. Please contact the SEA office.
  - G. Level 4 ILT – make up is being negotiated.
  - H. Regular education teachers who have special education students assigned to

class with no Sped teacher or para – must read the IEP to determine services.

- VI. Vice President and Committee Reports
- A. Bargaining – Salary Schedule has dropped Step 1. Arlindo praised the work of Tim Collins during bargaining. The next pay check should reflect the 1% raise: the retro active pay should be in the Nov. 12 check.
  - B. Grievance – series of Level 1 grievances have been handled in the buildings. Several Level 2 grievances have been filed regarding dept chair responsibilities and not posting the full teacher schedules. An arbitration case won in favor of a non renewed teacher due to failure to follow procedure.
  - C. Committee of Political Education – see President’s Report. Volunteers are needed for phone bank actions and lawn signs were distributed.
  - D. Professional Development – funds are available – forms are available on the SEA website. Use regular mail or hand deliver forms to the SEA office.
  - E. Sick Bank – no report
  - F. Superintendent’s Committee – no report
  - G. Election Committee – ratification passed
  - H. New Teacher Committee – Denise Cote - 1) New Teacher Dinner is Oct. 20 Speaker will be Anne Wass, 2) New Teacher meeting Oct 28 issues forum, 3) New York bus trip is scheduled 12/11 - details in Springfield Teacher
  - I. City Wide School Centered Decision Making Team – Dr. Dawna Jenne and Donna Kells Wagner have been the SCDM trainers for 14 years and encourage members to run for a seat on their SCDM team.
  - J. Finance Advisory Committee – no report – new members welcome- call the SEA office
  - K. Bylaws Committee – no report
  - L. Minority Affairs Committee – Pioneer Valley Project is supporting language access for emergency services, PVP will address Question 3 at the City Council meeting on Monday. Committee has concerns regarding open positions not being posted and would like a bus for the Deval Patrick rally. EMAC convention is planned for Dec.
  - M. Scholarship Committee – no report
  - N. Health and Safety Committee – meeting next week in Boston. The topic will be harassment in the workplace
  - O. MTA Board of Directors – no report
- VII. Treasurer’s Report  
**Motion** to receive Treasurer’s Report **Approved**
- VIII. Unfinished Business
- IX. New Business
- A. Level 4 Arbitration – at the conclusion of arbitration, building reps and redesign team members will be invited to a meeting to have the results of arbitration explained. The meeting is scheduled for Oct. 27 at Duggan.
  - B. Presentation of the *Friend of Education Award* - Charles Healey was presented with the 2010 *Friend of Education Award*
- X. Adjournment  
**Motion** to adjourn at 5:50 p.m. **Approved**

Respectfully submitted,  
Carolyn Harris  
Recording Secretary