

**SPRINGFIELD EDUCATION ASSOCIATION
LEGISLATIVE BOARD MEETING**

January 20, 2011

Minutes

- I. Call to Order at 4:25 p.m. by Tim Collins
- II. Approval of minutes of previous meeting
Motion to approve the minutes of December 9, 2010 **Approved**
- III. President's Report
 - A. Senior Leadership Team
 - Anet problems - district will correct problems of entering data for new students.
 - Focus on Results - procedure for determining school focus was not followed
 - Social/emotional development should be covered in curriculum and be allowed as a school focus.
 - B. Health Care Insurance – All Presidents' meeting – health care coverage may come under attack from MA Municipal Association.
 - C. Recruitment MTA/NEA Conventions
MTA convention Boston May 13 & 14/ NEA Convention in Chicago
 - D. Williamstown Recruitment – New Teachers and Emerging Leaders – Scholarships are available.
 - E. Category training – district has made this a priority – new DESE requirements Level 4 Schools – the training is required.
 - F. Level 4 Schools – new contracts with changes are available.
 - G. ILS team will start to work in sub committee format
 - Core Standards
 - MA CORE and PPP
 - Data assessment
 - Evaluation process
 - Student support
 - Wrap around services

Motion to accept the President's Report **Approved**
- IV. Recommendations from the Executive Board
- V. Issues
 - A. "Encouraged" evening meetings and prep limit – evening meetings are Open House and up to 2 more evenings.
 - B. If no one has been compensated for extra curricular activities can it be started? now – yes, refer to contract for recognized extra curricular compensation.
 - C. Are we required to follow lesson plan format chosen by administration – Expected to follow lesson plan bank
 - D. What is the policy for teachers to come and observe classes in a Cornerstone? building? Should be on a voluntary basis.
 - E. As a result of snow day is it required that the first day back be required to be extended day. SCDM should have a plan in place for make up of extended days.
 - F. Limit to amount of walk throughs - no limit to amount of times that Administrator can walk through

- G. Behavior issues – Administrator should provide a response prior to student returning to class. After 3 referrals a parent/teacher conference is required.
 - H. Rumors about insurance – covered in President’s Report
 - I. Survey on start of new school year – was on sps. Website but gone without notice. Will look into timing of survey
 - J. Snow day – must be made up
 - K. Must a student reveal DBA scores and areas of weakness to a walk through team – Student should know strengths and weaknesses but confidentiality must remain.
 - L. Can principals construct a test to mimic DBAs – Nothing preventing the school from doing it.
 - M. Extended day topics are set by SCDM
- VI. Vice President and Committee Reports
- A. Bargaining – no report
 - B. Grievance – 1 new grievance – level 3 – demoted administrators were made ILS without going through the process: Summer job not posted given to outside person – resolved won’t happen again: teachers made to write lesson plans on prep time – resolved – practice will not be continued
 - C. Committee of Political Education – volunteers needed – any teacher welcome
 - D. Professional Development – money is still available – forms online
 - E. Sick Bank – no report
 - F. Superintendent’s Committee – concerns raised
 - District is out of compliance every time a para is absent
 - Social/emotional development
 - Accurate record of assault on staff
 - G. Election Committee–MTA/NEA convention self nomination forms available Feb. 2011
 - H. New Teacher Committee – no report
 - I. City Wide School Centered Decision Making Team – no report
 - J. Finance Advisory Committee – no report
 - K. Bylaws Committee – Deadline March 15, 2011
 - L. Minority Affairs Committee – EMAC trying to get minority representation to NEA convention
 - M. Scholarship Committee – Applications available Feb. 10, 2011
 - N. Health and Safety Committee – no report
 - O. MTA Board of Directors – meeting coming up next week – legislative proposals are being developed, budget issues will be a concern
- VII. Treasurer’s Report
Motion to receive Treasurer’s Report **Approved**
- VIII. Unfinished Business
- IX. New Business
- X. Adjournment
Motion to adjourn at 5:58 p.m. **Approved**

Respectfully submitted,
 Carolyn Harris, Recording Secretary