

**Springfield Education Association  
Legislative Board Meeting  
Thursday, September 15, 2011**

1. Call to Order at 4:15.
2. Approval of minutes from June 9, 2011 – Approved
3. President's Report
  - A. Instructions for Executive Board Election Nominations are in school packets. Elections will take place in Oct. deadline to submit paperwork is Sept.29<sup>th</sup>. There is an opening for Recording Secretary and one member at large.
  - B. Schools should be holding elections for Association Representatives. The ratio is 1 building rep for every 15 teachers on staff.
  - C. Association Representative dinner meet will be held at Lido on Oct. 20, 2011.
  - D. New Teacher Dinner at Lido on Oct. 26, 2011.
  - E. Legislative Board Training will be held March 23-24, 2012 at UMass, Amherst.

Looking for a broader range of members to participate, such as new and experienced association reps as well as non reps that have an interest in participating.
  - F. NEA Foundation Grant update.... 2 schools will be selected to participate. These schools will agree to incorporate specific programs and policies outlined in the grant.
  - G. SCDM elections should take place in October. Election guidelines are in the teacher's contract or the SCDM Handbook.
  - H. SEA Picnic will be held on September 16, 2011, 230 members have signed up.
  - I. There will be a new procedure for Professional Development certificates. Teachers will receive them electronically. Teachers should download and keep a copy for their records. There will be a district memo issued to address the new process.

If you are missing previous certificates email Gladys Franco and cc the SEA.
  - J. Grading Framework Analysis Survey Draft. Recommendations for changes to the survey were reviewed by the L Board. These will be presented to the survey development committee.
  - K. Tim Collins reviewed the process to submit building or district wide issues prior to the L Board meeting.
4. Recommendations from the Executive Board – None
5. Issues (attached)
6. Vice President and Committee Reports
  - A. Bargaining – looking at the new evaluation tool and a new contract. There will be a survey for members of their concerns and gathering contract issues.
  - B. Grievance –Current issues are
    1. The length of the school day.
    2. If you have pay issues email payroll then contact the SEA.

3. Discrepancy in Dept. Chair pay.
- C. Committee of Political Action - Respond and take action to the SEA email on proposed pension changes.
- D. Professional Development- Pat Sullivan reported forms for reimbursement are available online and a committee meeting update.
- E. Sick Bank –written report
- F. Superintendent’s Committee – has not met
- G. Election Committee- E Board October Election see President’s report A.
- H. New Teacher Committee - New Teacher Dinner at Lido on Oct. 26, 2011
- I. City Wide School Centered Decision Making Team – Plan to schedule a City Wide Team Meeting to review the Handbook updates.
- J. Finance Advisory- no report
- K. Bylaws committee – no report
- L. Ethnic Minority Affairs Committee- report by Shirley Peaks, there will be a conference in Boston in Dec. on this topic.
- M. Scholarship Committee – no report
- N. Health and Safety Committee- Report by committee chair current topic is Bullying in the workplace.
- O. MTA Board of Directors- report by Shirley Peaks topic was the new teacher evaluation.
7. Motion to accept Vice President and Committee Reports – Approved
8. Treasurer’s Report – written report- Approved
9. No unfinished or new business
10. Motion to adjourn at 5:54PM.

Submitted by  
Donna Kells Wagner  
E Board Member